

CASTLEVIEW METROPOLITAN DISTRICT NO. 1

450 E. 17th Avenue, Suite 400

Denver, Colorado 80203

Phone: 303-592-4380

<https://castleviewmetrodistricts.org/>

NOTICE OF SPECIAL MEETING AND AGENDA

DATE:	Wednesday, November 8, 2023
TIME:	9:15 AM
PLACE:	You may attend the meeting in any of the following ways: 1. To attend via Zoom Videoconference, use the following link: https://us02web.zoom.us/j/87282506283?pwd=a3M2bjhwL1o1ejdTRnRKWDE1aHV4QT09 2. To attend via telephone, dial 1-719-359-4580 and enter the following additional information: a. Meeting ID: 872 8250 6283 b. Passcode: 688864

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Rodney Alpert	President	May 2027
Harvey Alpert	Treasurer	May 2025
Tanya Alpert	Secretary	May 2027
Brian Alpert	Assistant Secretary	May 2025
Michael Alpert	Assistant Secretary	May 2025

I. ADMINISTRATIVE MATTERS

A. Present disclosures of potential conflicts of interest.

B. Confirm quorum, location of meeting and posting of meeting notices, and designate 24-hour posting location. Approve agenda.

C. Discuss business to be conducted in 2024 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution

Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).

D. Insurance Discussion

- a. Cyber Security and Increased Crime Coverage.
 - b. Establish Insurance Committee to make final determinations regarding insurance, if necessary.
 - c. Authorize renewal of District's insurance and Special District Association (SDA) membership for 2024.
-
-

II. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered to be on the Regular Agenda.

- a. Approval of minutes from the July 25, 2023, Special Board Meeting (enclosure).
- b. Ratify engagement of McGeady Becher P.C. as District Counsel.
- c. Approve engagement of Generation Web Inc. for website creation and maintenance services and authorize necessary actions in connection therewith (enclosure – proposal from Generation Web Inc.).
- d. Consider the resignation of Tanya Alpert as Secretary to the Board of Directors and consider appointment of Alexandria Myers as Secretary to the Board of Directors.
- e. Ratify payment of claims as of September 30, 2023 in the amount of \$11,849.05 (enclosure).
- f. Accept the Financial Statements as of June 30, 2023 (enclosure).
- g. Direct staff regarding compliance with Section 32-1-809, C.R.S. for 2024 (District Transparency Notice).
- h. Consider appointment of District Accountant to prepare 2025 Budget.
- i. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form (“Certification”), and direct District Accountant to file the

Certification with the Board of County Commissioners and other interested parties.

- j. Discuss and Consider engagement of Haynie & Company for the preparation of the 2023 Audit (enclosure).
- k. Discuss and consider the adoption of Resolution Regarding Colorado Open Records Act Requests (enclosure).

III. PUBLIC COMMENT

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

IV. FINANCIAL MATTERS

- A. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution to Amend the 2023 Budget (enclosure).

- B. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – preliminary assessed valuation, draft budget and resolutions).

- C. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy.

III. LEGAL MATTERS

- A. Discuss and Consider Master Service Agreement by and between Castleview Metropolitan District No. 1 and Independent District Engineering Services LLC (MSA with IDES) and Task Order No. 1 under the MSA with IDES (enclosure).

IV. CONSTRUCTION MATTERS

A. Discuss 2024 development/construction outlook.

B. Discuss meeting to be held in late January or early February.

V. OTHER BUSINESS

A.

VI. ADJOURNMENT

There are no additional Regular meetings scheduled in 2023.