

CASTLEVIEW METROPOLITAN DISTRICT NO. 1

450 E. 17th Avenue, Suite 400

Denver, Colorado 80203

Phone: 303-592-4380

<https://castleviewmetropolitandistrict1.specialdistrict.net/>

NOTICE OF SPECIAL MEETING AND AGENDA

DATE:	Wednesday, July 10, 2024
TIME:	9:00 a.m.
PLACE:	You may attend the meeting in any of the following ways: 1. To attend via Zoom Videoconference, use the following link: https://us02web.zoom.us/j/85045593805?pwd=tAde6wCDNORTDXK3Ri2Rwfz68j0Nhx.1 2. To attend via telephone, dial 1-719-359-4580 and enter the following additional information: a. Meeting ID: 850 4559 3805 b. Passcode: 852287

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Brian Alpert	President	May 2025
Harvey Alpert	Treasurer	May 2025
Tanya Alpert	Assistant Secretary	May 2027
Rodney Alpert	Assistant Secretary	May 2027
Michael Alpert	Assistant Secretary	May 2025
Alexandria “Zander” Myers	Secretary (non-elected)	N/A

I. ADMINISTRATIVE MATTERS

A. Present disclosures of potential conflicts of interest.

B. Confirm quorum, location of meeting and posting of meeting notices, and designate 24-hour posting location. Approve agenda.

C. Discuss District Website accessibility matters.

II. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered to be on the Regular Agenda.

- a. Approval of minutes from the November 8, 2023 Special Board Meeting (enclosure).
- b. Ratify payment of claims (enclosure).
- c. Accept the unaudited financial statements (enclosure).

III. PUBLIC COMMENT

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

IV. FINANCIAL MATTERS

A. Ratify the engagement of Flynn CPA, LLC to perform the District’s 2023 Audit (enclosure).

B. Review and consider acceptance of the 2023 Audit and authorization of execution of Representations Letter (enclosures).

V. LEGAL MATTERS

A.

VI. CONSTRUCTION MATTERS

A. Discuss timing of construction and approve public bidding of construction of public improvements.

B. Discuss and consider approval of Master Service Agreement for Preconstruction and Construction Management Services between the District and Contour Services, LLC (enclosure).

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- i. Discuss and consider approval of Contour Services, LLC Task Order No. 1 for Preconstruction Services (enclosure).
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- C. Discuss timing of Board Meetings for consideration of Bids, Award of Bids, and Payment to Vendors.
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VII. OTHER BUSINESS

- A.
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VIII. ADJOURNMENT

The next regular meeting is scheduled for Wednesday, November 13, 2024 at 9:15 a.m. via Zoom.