

CASTLEVIEW METROPOLITAN DISTRICT NO. 1

450 E. 17th Avenue, Suite 400

Denver, Colorado 80203

Phone: 303-592-4380

<https://castleviewmetropolitandistrict1.specialdistrict.net/>

NOTICE OF SPECIAL MEETING AND AGENDA

DATE:	Friday, October 11, 2024
TIME:	11:30 a.m.
PLACE:	You may attend the meeting in any of the following ways: 1. To attend via Zoom Videoconference, use the following link: https://us02web.zoom.us/j/81389323501?pwd=nlOWCo3lqiDkUgGeNObfTcPKYuqwuY.1 2. To attend via telephone, dial 1-719-359-4580 and enter the following additional information: a. Meeting ID: 813 8932 3501 b. Passcode: 317020

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Brian Alpert	President	May 2025
Harvey Alpert	Treasurer	May 2025
Tanya Alpert	Assistant Secretary	May 2027
Rodney Alpert	Assistant Secretary	May 2027
Michael Alpert	Assistant Secretary	May 2025
Alexandria “Zander” Myers	Secretary (non-elected)	N/A

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting and posting of meeting notices. Approve agenda.

II. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered to be on the Regular Agenda.

- a. Approval of minutes from the July 10, 2024 Special Board Meeting and September 5, 2024 Work Session (enclosure).
- b. Ratify payment of claims (enclosure).
- c. Accept the unaudited financial statements (enclosure).

III. PUBLIC COMMENT

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

IV. FINANCIAL MATTERS

- A. Discuss source of payment and treatment of accounting fees and legal fees as related to construction payments.

III. LEGAL MATTERS

- A. Review and consider approval of Task Order No. 1 to Master Service Agreement for District Engineering Services by and between the District and Independent District Engineering Services, LLC (“IDES”).

IV. CONSTRUCTION MATTERS

- A. Discuss establishment of Payment Process Schedule to process construction invoice(s), cost verification reports, and payment to contractors.
- B. Discuss status of public bidding process and issue Award of Construction Contract(s).

V. OTHER BUSINESS

- A. Discuss timing of Special Meeting on November 7, 2024 and Regular Meeting on November 13, 2024 (2025 Budget Meeting).

VI. ADJOURNMENT

The next regular meeting is scheduled for November 13, 2024 at 9:15 a.m. via Zoom videoconference (2025 Budget Meeting).