

CASTLEVIEW METROPOLITAN DISTRICT NO. 1

450 E. 17th Avenue, Suite 400

Denver, Colorado 80203

Phone: 303-592-4380

<https://castleviewmetropolitandistrict1.specialdistrict.net/>

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Thursday, November 7, 2024

TIME: 11:30 AM

LOCATION: Virtual

ACCESS: You can attend the meeting in the following ways:

1. To attend via Zoom Videoconference, use the link below:

<https://us02web.zoom.us/j/82637897877?pwd=hcBoEZYr1Yrhq2RmCP23pLPxCELa5z.1>

2. To attend via telephone, dial 1-719-359-4580 and enter the following additional information:

- a. Meeting ID: 826 3789 7877
- b. Passcode: 532377

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Brian Alpert	President	May 2025
Harvey Alpert	Treasurer	May 2025
Tanya Alpert	Assistant Secretary	May 2027
Rodney Alpert	Assistant Secretary	May 2027
Michael Alpert	Assistant Secretary	May 2025
Alexandria “Zander” Myers	Secretary (not an elected position)	N/A

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting and posting of meeting notices. Approve agenda.
- C. Discuss business to be conducted in 2025 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location and Designating Location for Posting of 24-Hour Notices (enclosure).

- D. Insurance Discussion.
 - a. Discuss addition of Cyber Security and Increased Crime Coverage to 2025 insurance coverage.
 - b. Authorize renewal of District’s insurance and Special District Association (SDA) membership for 2025.
- E. Website Accessibility Discussion.
 - a. Discuss and consider for approval proposals from Generation Web, Inc., Streamline Software, Inc. and A360 Enterprises, LLC (dba Allyant) related to website accessibility matters.
 - b. Establish Website Accessibility Committee to make final determinations regarding engagement and/or termination of service providers, if necessary.
- F. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered to be on the Regular Agenda.

- A. Approval of minutes from the October 11, 2024 Special Board Meeting (enclosure).
- B. Ratify payment of claims (enclosure).
- C. Accept the unaudited financial statements (enclosure).
- D. Direct staff regarding compliance with Section 32-1-809, C.R.S. for 2025 (District Transparency Notice).
- E. Appoint District Accountant to prepare 2026 Budget.
- F. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”), and direct District Counsel to file the Certification with the Board of County Commissioners and other interested parties.
- G. Authorize District Accountant to obtain proposals to perform the 2024 Audit.

III. FINANCIAL MATTERS

- A. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget.
- B. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures).
- C. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan.

IV. LEGAL MATTERS

- A. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure). Discuss the need for ballot issues and/or questions.
- B. Discuss Impacts of HB24B-1001 on General Fund and Possible Addition of Waiver Language to May, 2025 Ballot.
- C. Review and consider approval of Amendment to Funding and Reimbursement Agreement (Operations and Maintenance) between the District and HB ALP Family, LLLP (enclosure).

V. CONSTRUCTION MATTERS

- A. Discuss establishment of Payment Process Schedule to process construction invoice(s), cost verification reports, and payment to contractors.
- B. Construction Committee Report.
 - a. On the Status of Issuance of Permits to Proceed with Construction from Town of Caste Rock.
 - b. On the Status of Award of Construction Contracts.

VI. OTHER BUSINESS

VII. ADJOURNMENT

There are no additional regular meetings scheduled in 2024